

**LIBRARY BOARD OF TRUSTEES
REGULAR PUBLIC MEETING MINUTES FINAL
October 21 at 7:30 PM**

Meeting Called to Order at 7:32

Present: A. Moss, L. Stutz, , M. McNamara (Friends), T. Gordon, A. Hendele, J. Golde, M. Ghiorse, L. Barrett,

Absent: N. Sullivan (Trustee Liaison), E. Hobson (Director),

Approval of September Minutes

- Vote to approve minutes. Tiffany makes a motion and Jeff seconds. All vote to approve.

President's Report

- A. Moss had a coffee with the new teen librarian Allee Manning and reiterated how excited the board is to have her on the DFPL staff.

Due to the absence of E. Hobson there was no:

**Director's Report
Librarians' Reports**

Committee reports

Finance

- The committee has not yet received last years audited financials and is still waiting for them
- The library is likely to have \$75k surplus which the cost of the new HVAC compressors will come out of. This means the DFPL didn't need to dip into the Fund Balance
- When we redo the AC system, the library should explorer reselling the compressors
- The finance committee researched the Volland Estate trust funds for the library and is working now to see if there is a way to memorialize it in order to create clarity around what it can be used for.
 - It is now called THE TRUST FUND in our financials
 - In the History, it came in as a 2.5Million dollar grant from the Volland Estate. The only current history of the Trust is from 2014-2021 known as the Trust Fund with about 130K in it.
 - By November the committee hopes to have a resolution to vote on how the funds will be memorialized and what uses the money can be accessed for.

Personnel

- The board needs to complete the review form for Elizabeth in order to restart the evaluation policy.
- E. Hobson needed to take FMLA which was signed off by A. Moss, and processed for the village.

Policy & Compliance

- A. Hendele introduced a photography policy to the board for review. The policy will be voted on at the November meeting

- For next meeting the board will review the *book donation policy and DVD and videos*
- The committee will also begin to revise the *internet use policy* in order to update them in the new year.

Community Outreach & Advocacy

- The board will discuss the recent trend of libraries in the area going fine-free and what the DFPL should do.
- The board will evaluate the policy for fines/replacement in November and hope to vote on a standard policy in December.
- The board will reach out to E. Hobson regarding if a policy exists, and what the current guidelines are around fines and replacement costs.
- L. Stutz remarked on how great the Repair Cafe at DFPL went. Where over 50 items were fixed. The board agreed that it would be great if the library investigated doing it a couple of times a year.

Trustee Search Committee

- A. Moss reported that there has been reach out to prospective trustees with great response.
- As a strategy, A. Moss noted that it is important we reach out through our networks to bring in folks to the nominating committee as well as social media and standard advertising which has produced more interest than in previous years.

Nominating Committee

- A. Moss proposed that her and M. Ghiorse take on the nominating committee. All board members interested in executive positions should reach out.

Motion to enter executive session to discuss personnel matters. Tiffany motions and Alison seconds. L. Stutz moved to close the session, M. Ghiorse seconded.

Reports/Announcements

- Next regular meeting is scheduled for November 17th at 7:30 pm
- Remaining board meeting dates for 2021 are as follows: 11/17, 12/15

Adjournment at 8:20