

LIBRARY BOARD OF TRUSTEES
REGULAR PUBLIC MEETING MINUTES DRAFT
November 30, 2022 at 7:30 PM

Meeting Called to Order at 7:42 pm

Present: J. Andrews, L. Barrett, E. Carlson, I. Dominguez, J. Golde, T. Gordon, A. Hendele, L. Stutz

Absent: J. Illany, M. McNamara (DFPL Friends)

Public Comment Period

- No one from the public wished to make a comment

Approval of Meeting Minutes

- J. Andrews moved to approve the October minutes. L. Stutz seconded the motion and all approved.

Presidents' Report

- Board Member Vacancies
 - A. Hendele's term ends on 12/31/22. She volunteered to be a board member for a second term. The Board moved to accept A Hendele as a member of the board for a second full term. All approved.
 - J. Golde's term ends on 12/31/22. He volunteered to finish the remainder of C. Sherman's term. The Board moved to accept J. Golde as a member of the board for the remainder of C. Sherman's term. All approved.
 - L. Barrett's term ends on 12/31/22. She volunteered to be a board member for a second term. The Board moved to accept L. Barrett as a member of the board for a second full term. All approved.
 - The Board currently has 8 trustees; discussion ensued about the pros and cons of adding another trustee
 - Will create a plan about how to proceed next month or two
- J. Golde celebrated the removal of the plexiglass at the circulation desk, which was installed due to Covid.
- I. Dominguez commented that the Big Read event was fantastic

Director Report

- Library attendance has increased significantly since 2021.
- Outreach
 - Created several committees within the library to focus on outreach and marketing
 - The Library will be hosting the DFPL Friends event and board game night on 12/2
 - After the Village tree lighting on 12/4 the Library will have a table with crafts for the children attending the event
 - G. Elbert will host a Santa storytelling event at the Library on 12/4
 - Library is planning on hosting a World Cup final game viewing party with the Teen Youth Coalition on 12/18
 - G. Elbert will host a Noon Years Eve party on 12/31
- Building Repairs
 - Fence repaired
 - The Village DPW will assist the Library in hanging a new sign
 - Board members suggested that the Library purchase a tent or canopy with our sign on it for public events
- Weeding and reorganization of the collections is continuing.
 - New books have been moved to a prominent location
 - CDs placed in a display case which was donated to the library
 - Puzzles prominently displayed
- Grants
 - Applied for World on the Move Grant with the Dobbs Ferry Historical Society.
- Holiday schedule

- Discussed holiday schedule with a focus on what hours would be best for the community
- Website migration
 - Scheduled to take place in December

Friends' Report

- E. Carlson reported that the book and craft fair will take place 12/2-12/4, and the DFPLF will host a board game and meet the director event on 12/2

Committee

- Finance
 - Working on budget for next year
 - Draft should be available for review next meeting
- Personnel
 - Hired a circulation clerk to fill an open position as well as Mercy college work study students who assist with circulation and homework help
- Policy and Meeting
 - Draft Material Selection Policy reviewed and discussed. J. Golde moved to approve. L. Stutz seconded and all approved.
 - Program Selection Policy reviewed and discussed. This policy will be voted on at the next meeting.
 - Room Rental Policy reviewed and discussed. J. Golde moved to approve. T. Gordon seconded and all approved.
 - Bylaws were reviewed and discussed. They will be discussed further in next meeting
 - Trustee Education Policy tabled until the next meeting
- Executive Board Selection Committee
 - T. Gordon moved to accept the slate of officers announced at the October meeting. I. Dominguez seconded and all approved.

Announcements

- Next regular meeting is scheduled for January 18th, 2023
 - Meetings held 3rd Wednesday of each month with no meetings for July and August

J. Golde moved to adjourn T. Gordon seconded, all approved.

Adjournment at 9:25 pm