

**LIBRARY BOARD OF TRUSTEES  
REGULAR PUBLIC MEETING MINUTES  
January 19, 2022 at 7:30 PM**

Meeting Called to Order at 7:33 pm

**Present:** J. Andrews, L. Barrett, I. Dominguez, D. Garafalo (DFPL Clerk), J. Golde, T. Gordon, A. Hendele, E. Hobson (DFPL Director), J. Illany, M. McNamara (DFPL Friends), C. Sherman, L. Stutz, L. Taylor (DF Trustee Liaison)

**Absent:** None

**Administration of Oath of Office to newly appointed trustees Jennifer Andrews, Isabel Dominguez, Jed Illany, and Candice Sherman**

**Introductions**

- All present for the meeting introduced themselves

**Orientation**

- J. Golde led a brief orientation for the new trustees. Topics discussed included a brief history of E. Hobson's tenure as the DFPL Director and the Library's Strategic Plan

**Presentation by Terry Kirchner**

- Terry Krishner of WLS gave a presentation about WLS and the role of library boards

**Approval of December Minutes**

- Vote to approve minutes: T. Gordon moved and L. Stutz seconded •  
New trustees abstained
- Incumbent trustees unanimously approved

**Director's Report**

- WLS will be providing emails for the newly appointed trustees shortly •  
A draft budget for the 2023 fiscal year has been prepared
  - E. Hobson will schedule a meeting with the Village Administrator to review the budget
  - The Library will be advocating for an increase in budget to accommodate a full time Teen Librarian
- Library will be closed 1/24/22 for staff training on processing US Passports •  
Library recently received \$20,000 grant from the New York State Senate and Assembly
  - Funds are earmarked to upgrade the Library's wireless internet and to upgrade the computer software for the HVAC system
  - The check was provided to Jeff Chuta
- Mercy College is applying for a grant to participate in "The Big Read". It approached the Library in an effort to obtain community support
  - Library is interested and will support Mercy College
- Ned Canora is in the process of obtaining HVAC and cleaning bids for 2023

**L. Taylor Report**

- L. Taylor expressed interest in E. Hobson meeting the new Village Administrator •  
He offered support to the Library Board and to answer any future questions it may

have

### **Friends Report**

- M. McNamara reported that the Friends received a \$424,000 bequest from Mary Caruso's estate
- The Friends are currently reviewing and updating their policies to accept the bequest
- Due to Covid, the Valentine's Day bakesale has been rescheduled to 4/24/22 ● A musical concert will be held on 6/4/22 or 6/5/22 to benefit the Friends

### **Committee Reports**

- J. Golde introduced the various committees
- The following trustees volunteered to join the committees:
  - Executive Committee
    - J. Golde (co-President), T. Gordon (co-President), L. Stutz (Vice President), A. Hendele (Secretary)
  - Finance
    - J. Gold, L. Stutz, C. Sherman
    - Former Trustee Matthew Ghiorse has volunteered to be a citizen member
    - Personnel
    - J. Golde, A. Hendele, J. Illany, C. Sherman
  - Policy and Compliance
    - A. Hendele, T. Gordon, J. Andrews
  - Community Outreach
    - L. Barrett, J. Illany, I. Dominguez
  - Marketing
    - J. Andrews, L. Barrett, I. Dominguez
  - Building
    - The Building Committee will not be established or staffed at this time ●

It was agreed that the Committees should meet on a regular basis ○ Discussed whether there should be a chairperson for each committee

### **Donation Vote**

- Library received a \$50 donation from Betsy Hunter
- L. Stutz moved to vote to accept the donation. J. Golde seconded. The donation was unanimously approved

### **Announcements**

- Next regular meeting is scheduled for for 2/16/22 at 7:30 pm
- Meetings will be held on the 3rd Wednesday of each month (no meetings July and August) at 7:30 pm

### **Adjournment at 9:20 pm**