

FINAL
DOBBS FERRY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
November 18, 2020

Present: , J. Golde, L. Stutz, K. Koster, E. Hobson (Director), M. Ghiorse, T. Gordon, C. Torino,

Absent: A. Moss, N. Sullivan (Trustee)

Meeting called to order by M. Ghiorse at 7:04

Vote: To approve October minutes and additional emergency meeting minutes. L. Stutz motions, M. Ghiorse seconds. Unanimous approval.

Director's Report

- Discussion of how long patrons can stay if no one waiting for an in person appointment
- Passport processing has been restarted
- The library is obtaining 10 chromebooks
- The new children's librarian, Gina Elbert, was hired and begins December 3. She was with the Bronxville library and is now coming to DFPL full time. She is looking forward to interacting with the Springhurst social justice group, and is excited to get started.
- E. Hobson has been in discussions with senior staff to begin operationalizing the strategic plan in order to bring it to life. The board is looking forward to an upcoming plan and first timeline.
- The board and Elizabeth discussed the protocols for contact tracing in the aftermath of a staff member testing positive for Covid. Out of an abundance of caution the library shut down for 2 days and used professional cleaners to clean the space including electrostatic cleaning.

Librarian's Report

- E. Hobson mentioned that comedy night outdoors had 65 people in attendance and commended T. Deery for the great job he did of putting it together.
- Staff are refreshing the names in the plaza so that they stand out more and are readable for the public
- Reading groups are going full speed. The staff is looking how to get more of the community to join in and offer their perspective
- E. Hobson put together craft take and make kits for children and families to pick up.

Friends Report

- Friends are sending out their annual appeal in December
- Mary's Yarn's and the Friends have created 59 scarves to be tied to trees for those who need them to take in honor of longtime library supporter Mary Caruso.

Finance Committee

- The audit from 2019 came in and the library continued to balance its budget and spend in sustainable ways

- The library has put itself into a good position with a fund balance that can support the library for unexpected expenses or expenses for innovation in 2021/2022

Policy & Compliance

- The committee will meet to update the policy on how to report possible Covid infections in the library to the community, staff and patrons

Nominating Committee

- The committee put forward a slate as A. Moss as President, L. Stutz as Vice President, J. Golde as Secretary. The vote will be held at the next board meeting

Notes

- T. Gordon announced that she is also on the newly formed Human Rights and Diversity Committee in the town

Executive Session entered 8:17

Reports/Announcements

- Next regular meeting and last meeting for 2020 is scheduled for December 16 at 7 pm

Adjournment 8:34