

**FINAL
LIBRARY BOARD OF TRUSTEES
REGULAR PUBLIC MEETING
April 21, 2021 at 7:30 PM**

AGENDA

Meeting Called to Order 7:35

Present: J. Golde, A. Moss, L. Stutz, E. Hobson (Director), M. Ghiorse, M. McNamara (Friends) T. Gordon, L. Barrett, A. Hendele,

Absent: K. Koster, N. Sullivan (Trustee Liaison)

Approval of Minutes

T.Gordon motions, L. Stutz seconds to approve the March minutes

Director's Report

- DFPL has had an uptick in passport applications
- E. Hobson informed the board that the DFPL will cease quarantining books as the current science and recommendations say it is unnecessary. This was decided after checking with staff's comfortability with it.
- E. Hobson noted that she was pleased that the village came to her to include the library in the CDBG grant to extend wireless access across Dobbs Ferry.
- E. Hobson brought to the board's attention additional grant opportunities for DFPL to explore as the library finds additional ways to raise funding and create more financial sustainability for the DFPL
- E. Hobson informed the board that she had a proposal between the DFPL and SPRING Community Partners to serve the community with a homework buddies program between students and highschool students serving as tutors.
 - o VOTE: The board voted unanimously to approve the agreement.
- E. Hobson brought a proposal for Riverarts to rent the community room for their camp.
 - o VOTE: The board voted unanimously to approve the agreement.
- E. Hobson asked the board to approve a proposal from WLS on adjusting the agreement on how members of Dobbs Ferry and all of Westchester county can use the DFPL services with addition of preferential treatment to Dobbs Ferry residents
 - o VOTE: The board voted unanimously to approve the agreement.
- The DFPL will be featured in the town promotional video .

Librarians' Reports

- All senior librarians will be trained soon in passport issuance
- The board noted they were happy to hear that G. Elbert the children's librarian had visited all the Springhurst classes, and was taking an active role in building out programming and thinking down the road for development of the children's room
- The board also noted that they were pleased to see the continuing development work staff were taking, including N. Canora's investment in the Westchester County 21-Day Challenge for Racial and Social Justice program.
- The librarian's of both the children's and adult collections are beginning to weed out the collection to make it easier to access what is of most interest to DFPL patrons.

Report from the Friends of the DFPL

- The Friends began their raffle to support ComicCon
- May 6th is mixer and trivia night for the Friends

- Friends' annual meeting June 19th at 7pm

Finance Committee

- The finance committee is working on breaking down the WLS budget by component and analyzing the price and usage.
- The committee also spoke to Terry Kirchner, the head of WLS, to begin the process of creating stronger controls for the library
 - The committee will start to take a more active approach in reviewing bills and funds on a monthly basis.

Personnel Committee

- The committee continues to work on the ED job description.

Policy & Compliance

- T. Gordon is working on identifying what was amended in the by-laws in 2010 and why, so current revisions take that into account. This is in order to change the village code to amend the term limits for board members of the DFPL

Community Outreach & Advocacy

- A. Moss acknowledged that the board unanimously agreed to affirm/reaffirm a statement that black lives matter in unity with a variety of other government and non/government entities in the Rivertowns.

Marketing & Communications

- E. Hobson requested a committee meeting to discuss the state of the library's marketing plan.

Trustee Search Committee

- A. Moss will chair with T. Gordon and A. Hendele to form up the committee with a goal to recruit by the September meeting.
- The committee would also like to create more of a pipeline going into 2022 as well

Motion to enter executive session to discuss personnel matters 8:28

Reports/Announcements

- Next regular meeting is scheduled for May 26 at 7:30 pm
- Remaining board meeting dates for 2021 are as follows: 5/26, 6/17, 9/23, 10/21, 11/17, 12/15; all at 7:30 pm
- Friends Annual Meeting is scheduled for Saturday, June 19 at 7:00 pm

Adjournment 8:39