

**DOBBS FERRY PUBLIC LIBRARY**  
**BOARD OF TRUSTEES MEETING MINUTES May 29, 2019**

*Meeting called to order by A. Moss at 7:39pm*

Present: A. Moss, M. Nigro, E. Hobson (Director), C. Aggarwal, J. Wai, T. Gordon, K. Koster, J. Golde, M. Ghiorse, C. Torino

Excused: N. Hazzard (Village BoT Liaison)

Guests: V. Jones (Friends of the Dobbs Ferry Library). J. Chuhta (Village Treasurer).

Presentation and Discussions

Presentation by J. Chuhta, Village Treasurer

- Projecting a \$42,000 - \$45,000 in loss (because of unexpected changes to insurance plans and utility) that the Fund Balance will cover
- Revenue is up because of higher interest and an increase in space rentals
- Recommends that Finance Committee draft a policy regarding the Fund Balance, particularly what percentage of the annual operating budget should be maintained in the Fund. The Fund is currently 31% of the 2018/2019 budget, which some might consider high.

President's Report

- no report

Director's Report

- Requesting \$7,600 from Friends for programs.
- Considering a digital pop-up library that would increase outreach

Strategic Plan Committee

- Terry Kirchner of WLS will provide feedback on current draft
- Committee currently drafting one page summaries of the following. Once the summaries are done E. Hobson will review to see what is possible from an operational perspective
  - How to optimize library space
  - sustainability and awareness
  - barriers
  - community decision making
  - curation strategy
- There may be a need for a Space Planning Task Force
- For June the Board should review the current draft and be ready to provide feedback

Friends Report

- planning a retreat

Finance Committee

- no report

Personnel Committee

- No report

Policy Committee

- No report

Gallery Committee

- No report

- Community Outreach & Advocacy
  - No report
- Marketing & Communication
  - Will review bids for website

Enter Executive Session: 9:14pm

Exit Executive Session: 9:48

Motion by A. Moss to approve previous month's meeting notes, seconded by J. Golde. Passed.

Meeting adjourned: 9:50pm