

**DOBBS FERRY PUBLIC LIBRARY**  
**BOARD OF TRUSTEES MEETING MINUTES February 27, 2019**

*Meeting called to order by A. Moss at 7:33pm*

Present: A. Moss, M. Nigro, E. Hobson (Director), C. Aggarwal, J. Wai, T. Gordon, K. Koster, J. Golde

Excused: C. Torino, M. Ghiorse

Guests: V. Jones (Friends of the Dobbs Ferry Library)

Approval of minutes from prior meeting. Motion made by M.Nigro and seconded by K. Koster, Unanimous approval.

#### Presentation and Discussions

##### President's Report

- Strategic plan is moving forward
- Budget process is ongoing
- NY State minimum wage laws exclude municipal and civil service employees. Some p/t staff are now earning less than the mandated minimum wage that will take effect soon, which decreases our ability to retain staff

##### Director's Report

- during recent BoT Presentation E. Hobson noted that eBook circulation numbers have doubled because BoT increased book funds last year and she spent half of that on Ebooks
- Strategic plan moving forward.
- C. Aggarwal, Intern Mijyo Sasaki, and E. Hobson were featured on Paul Feiner's radio show and newsletter
- Passport training scheduled for April 3
- Discussion about shifting Sunday hours to align with academic calendar.

##### Librarian's Report

- N. Canora attending WLS training as Staff Trainer

##### Friends Report

- No Friends meeting in February.
- February's book sale raised over \$1,000, which is a strong number for that event.
- Seeking a new Corresponding Secretary
- 8-page newsletter was emailed to members
- Membership drive is ongoing

##### Finance Committee

- met with J. Chuhta and C. Indelicato to discuss 1% increase to P/T staff
- Discussion about how NY State wage laws impact P/T salaries
- 71% of budget spent out at third quarter of the fiscal year. We are on track to stay within budget.

##### Personnel Committee

- No report

##### Policy Committee

- No report

##### Gallery Committee

- No report

##### Strategic Plan

- strategic plan as a map for fundraising and funding
- We are a responsive and accessible library that serves as a conduit for the pursuit of learning, growth, and human connection

- motion to adopt mission statement by AM, seconded by J. Golde. Unanimous
- Tag line to be reviewed by Marketing Committee
- Strategic Imperatives are 5 core things to achieve over the next 3 years
- Board to review for March and vote to approve as next piece of road map as we head towards operational goals

Enter Executive Session: 9:29pm

Meeting adjourned: 10:10pm