

DOBBS FERRY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES December 16, 2019

Present: A. Moss, M. Nigro, C. Aggarwal, T. Gordon, C. Torino, , J. Wai, M. Ghiorso, J. Golde, K. Koster

Absent: N. Sullivan (Village BoT Liaison), E. Hobson (Director)

Meeting called to order by A. Moss at 6:36pm

President's Report:
No report

Friends Report, made on behalf of V. Jones by A. Moss

1. Brought in \$1051, including member dues at December book sale
2. Spent \$2023 on two new laptops, one for the Director and one for AV system
3. Membership renewal will go out next week
4. As requested by WLS, V. Jones sent a budget letter to local papers and elected officials
5. 990 for 2018 is filed
6. Looking for volunteers for the February bake and book sale

Directors Report, made on behalf of E. Hobson by A. Moss

1. Let a clerk go who was not meeting performance expectations. Having difficulty replacing the clerk because we pay \$12.60/hour while HoH pays \$14/hour and Irvington pays \$17/hour
2. Website should go live in January.

Personnel:

1. Library BoT will complete the end of year evaluation of Library Director in January and complete the mid-year review in June.

Marketing and Communications:

1. E. Hobson looking into social media calendar software for Friends to purchase

Policy:

1. T. Gordon prepared schedule of updating policies by looking at the older policies first

Community Outreach & Advocacy

1. J. Wai wants to be more strategic in community outreach.
2. Conversation about how to use social media to share program information

Nominating Committee:

1. A. Moss will stay on as President; J. Wai will serve as VP; J. Golde will serve as secretary
2. M. Nigro made motion to adopt proposed slate, 2nd by T. Gordon. Unanimous approval

Trustee Search Committee:

1. Linda Stutz will be approved by Village BoT in January

Strategic Plan:

1. End of a 2 year process. Not much has changed since the last meeting, just tightened up some of the language.
2. Presented the Plan to the Friends in November, they were very responsive
3. The document is Inspirational, Aspirational, and Motivational. It's something the Director and Board can check in with on a regular basis.
4. Provides Board and Stakeholders talking points. M. Ghiorso to distill into postcard sized summary
5. Will include a robust appendix
6. A. Moss made motion to adopt the Strategic Plan, 2nd by J. Golde. Unanimous approval.

7:38 meeting adjourned