

**DOBBS FERRY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES 11/28/18**

Meeting called to order by A. Moss at 7:35

Present: A. Moss, M. Nigro, M. Ghiorse, R. Pitts, E. Hobson (Director), C. Aggarwal, J. Wai, J. Golde, B. Gilmore, K. Koster, M. Sasaki (Youth Liaison), N. Sullivan (Trustee liaison)

President's Report

- propose to have WLS host and mediate retreat
- Potential trustee info session is next Wednesday, 730-9

Approval of minutes from prior meeting- Moved R. Plitt, Second M. Nigro, Unanimous vote

Director's report

- presented 2017 fiscal report
- capital budget request for FY 2020-2024; includes funds for website in 2020
- Movement of some operating funds to NYClass will generate an estimated \$5,000 in interest revenue annually
- Waiting to hear back from EZPass about approval to sell tags; we have been approved to process passports; the library will close one Monday to accomplish passport processing training
- Room rentals - we are up to \$775 in revenue, + \$600 in in-kind donations for lectures/performances that were donated Sept- Nov
- A grant was submitted to American Creed Community Conversation. If selected, Jami Floyd of WNYC will moderate the first program
- Downtown Improvement Task Force held two community improvement workshops at the library recently
- A local patron has asked if the library will host a mini comic-con to benefit the friends in partnership with the local comic store
- Ducting proposal for HVAC came in at \$3,500 and has been submitted as part of next year's capital budget request
- Annual reviews for personnel will begin after the first of the year
- WLS is transitioning to the Evergreen catalogue.
- Several great suggestions in the suggestion box; one to remove thumb tacks was addressed
- E-book circulation is up exponentially

Friends Report

- The semi-annual book sale is this weekend from Fri-Sun. 6-7 outside vendors are participating.

Finance Report

- Our local assemblyman is also chair of the libraries committee in Albany; needs to be pressured to get more money for libraries generally
- There is also a push in the state for shared services

Strategic Plan

- Elizabeth will generate mission and operating values that we can work off of at the retreat

Policy

- Room rental policy fees have been revised; reflects discount if you're a friends member
- K. Koster moves, A. Moss, unanimous adoption

Community Outreach

- The library hosted a very successful Diwali celebration
- aiming to have new cultural education events every three months
 - next: Lunar New Year in February

Nominating Committee

- A. Moss will stay on as President; J. Wai will serve as VP; M. Nigro will serve as secretary
- B. Gilmore move, C. Aggarwal seconded, unanimous acceptance of the slate

2019 Meeting Schedule

- A. Moss to review online board member votes for 2019 dates and announce new schedule

Enter executive session: 9:04

Unanimous approval to make Elizabeth Hobson's appointment as director permanent.

Exit executive session 9:53

Meeting adjourned: 9:54