Meeting Called to Order at 7:36 pm


Absent: I. Dominguez, L. Taylor (DF Trustee Liaison)

Public Comment Period
- No one from the public wished to make a comment

Approval of Meeting Minutes
- T. Gordon moved to approve the March minutes. J. Illany seconded the motion and all approved.

G. Elbert Presentation
- G. Elbert presented the Metis book categorization system for the Board to consider adopting for the Children's Library
- The library currently uses the Dewey Decimal system to characterize non-fiction books
- The Metis system was developed by the Ethical Culture School as a way to improve children’s ability to find and discover new non-fiction books
  - Utilizes a hierarchical/umbrella system similar to the Dewey Decimal system, but with a more modern, inclusive approach
    - Minimizes bias in the Dewey Decimal system
  - Allows children to find books on their own and discover new topics
    - Developed with children’s feedback
  - Would improve non-fiction book circulation
- Books would need to be relabeled
  - Labels would be with pictures and words
  - Ideal time to make the change due to the current reorganization of the Children's Library
  - Interest from the Dobbs Ferry Schools to learning about the new system
- Board will take the information presented under advisement

Interim Directors report
- Library was recently contacted about a photo that it used on the website for approximately two months several months ago. The company who emailed the Library demanded funds for the Library’s use of the photo
  - N. Canora contacted the Village, who advised him to speak with IT Support and the situation is being handled in accordance with the recommendations of the Village and IT Support.
- Sustainable Dobbs will be hosting two future events
- N. Canora reported that his first week and a half as the Interim Director went gone well

Presidents’ Report
- J. Golde thanked the Friends and J. Illany for the reception for E. Hobson
Friends’ Report

- Craft Book and Jewelry sale will be held on Apr 24, 2022
- Annual meeting will be held on May 4, 2022
- The Friends are working on the financial audit

Committee Reports

- Finance
  - The Preliminary Village budget is open for public comment. It will be voted on by the Village Trustees on April 26
    - Budget is very close to what we proposed
    - Explained that although the Village must approve the budget, the Library controls the allocation of the budgetary funds
      - The Library has a separate earmarked budget from the Village
      - Bills do not need to be approved by the Village
        - Finance committee and/or board reviews them
      - However the Board works to assist the Village and wants strong ties with the Village
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- Library Director Search
  - J. Andrews reported that we have several people who contacted us for a position
    - Four individuals have advised that they will be taking the civil service test
  - Need to call the list by May 1 due to the expiration of N. Canora’s appointment as the Interim Director at the end of June/beginning of July
    - We do not know how many people are interested in the position
      - People may be interested after the list is canvassed
      - Can start interviewing shortly after the list is called however must wait at least 10 days before finishing the interview process
  - First round of interviews should be the written questionnaire
  - Search committee will handle the interviews
    - Will report back and the entire Board will interview the two final candidates
    - All trustees should provide feedback on the questions asking candidates
    - Weekly committee meeting
  - Would like to get some questions/topics from the staff for issues to ask the candidates
  - Discussion of what role if any E. Hobson should have

Matters Requiring Action

- Battle of the Books
  - The Battle of the Books is typically handled by the teen librarian. G. Elbert has offered to run the program but has requested a stipend for the extra time that she will be required to spend planning and preparing the program
    - J. Golde moved to permit G. Elbert to run the program. J. Elany seconded. All approved.
      - Compensation amount was discussed in Executive Session
      - During Executive Session the proposed stipend for the planning and preparation of Teen Battle of the Books program was approved.

- Changes to By-Laws - tabled until May
• Room Rental Policy - tabled until May
• Vote to Approve 2021 State Annual Report
  ○ Per N. Canora, the report was submitted to the State. J. Golde moved to approve the report. C. Sherman seconded. All voted in favor.

**New Business**

• Library Fines Policy
  ○ N. Canora reported that the Library has received a positive response to the no fines rules that were put in place in response to the pandemic. The Library is not having issues with excessive late returns
  ○ Income from the Passport application fees and Ezpass far exceed the income the Library used to receive from fines
  ○ Books are considered lost after 30 days and the Library is owed the cost of the book
  ○ Nationwide libraries are moving towards removing fines since they are considered to create a financial barrier to individuals using libraries
  ○ Board will vote on the matter in the next meeting

**Announcements**

• Next regular meeting is scheduled for May 18, 2022
  ○ 3rd Wednesday of each month with no meetings for July and August

**Executive Session**

• J. Golde moved to executive session to discuss personnel matters at 9:00 pm. T. Gordon seconded. All approved.
• J. Golde moved to leave executive session. A. Hendele seconded. All approved.

**Adjournment at 9:40 pm**